


Corporate Management Team Service Plan 2012/13

Service:	Strategic Director:	Mary Orton, Paul Wenham, Jon Poore	
Corporate Management Team (CMT)	Portfolio Holder(s):	All Portfolio Holders	

1. Introduction / Overview

The purpose of this service plan is to capture and present those projects that are of strategic importance to Waverley and the achievement of the corporate plan objectives, and are led by the Corporate Management Team rather than individual services.

2. Focus for the coming year – Action Plan

Desired outcome / Objective		Deliver major projects which contribute to the achievement of Waverley's priorities.				
Ref	Action(s)	Timescales / Deadlines	Lead Officer	Resource Implications	EqlA Needed? (Y/N/Done)	Success Criteria/Measures
CM1	Raising performance – promoting a culture of innovation at Waverley, making best use strategically of staffing resources and maximising effectiveness of service delivery.	Ongoing – Corporate Management Team meetings every two weeks.	Mary Orton	Heads of Service	No	
CM2	Proactive development of savings and efficiency proposals to meet budgetary pressures in 2013/14 and beyond	Star Chamber – October 2012 Service Plans – January 2013 Finalised Budget – February 2013	Paul Wenham Jon Poore	To be identified for each project	No	2013/14 budget signed off and agreed prior to April 2013.

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CM3	Identify a corporate programme of development sites to enable the building of new homes.	On-going	CMT	Make use of shared services opportunities, e.g. Mole Valley Property Services.	No.	Number of viable sites / housing delivered. Number of affordable homes.
CM4	East Street Project – continue to work with the developer to achieve commencement as soon as is viably possible, taking into account the national economic situation.	Fortnightly project meetings continuing to commencement as soon as possible.	David Simmons	Staff time.	No.	Commencement of project.

Desired outcome / Objective		To protect and enhance Waverley's services through identifying better ways of delivering them.				
Ref	Action(s)	Timescales / Deadlines	Lead Officer	Resource Implications	EqIA Needed? (Y/N/Done)	Success Criteria/Measures
CM5	Look forward and consider what Waverley should look like in five year's time and beyond and identify and pursue ways of working to achieve this vision. Support Foresight Programme to achieve better ways of working across Waverley.	On-going. Individual timescales for each project.	Strategic Director	To be identified	To be identified for each project.	

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Desired outcome / Objective		To act on behalf of residents and voluntary sector groups making best use of Waverley's status as a community leader.				
Ref	Action(s)	Timescales / Deadlines	Lead Officer	Resource Implications	EqIA Needed? (Y/N/Done)	Success Criteria/Measures
CM6	Use Waverley Borough Council's status as a Community Leader, and the powers of the new Localism Act, to act as a catalyst for residents' and voluntary sector aspirations.	Ongoing	Mary Orton	Officer time.	No	Respond to central Government legislation and lobby Government on important issues for Waverley and our residents. Responding to community issues as they arise. Assistance towards the delivery of community projects.